

Who and What Can Go Where?

It is **your responsibility** to understand and comply with requirements associated with access to Sandia-controlled premises. **Security areas** (e.g., General Access Area [GAA], Property Protection Area [PPA], Limited Areas [LA], Vault-Type Room [VTR]) are physically defined spaces identified by posted signs and some form of access control, which may contain special nuclear material, classified matter, or property, and which include restrictions on **who and what** may be introduced into these areas. Access to Sandia's security areas requires a **DOE security badge** (except in Public GAAs), and unescorted access to Limited or more restrictive areas requires a **clearance**.

Before a **uncleared foreign national** may access Department of Energy (DOE) sites, information, cyber networks, or technologies (physically or remotely), a **Foreign National Request Security Plan (FNR SP)** that identifies access needs, specific locations being accessed, and identification of authorized hosts, cohosts and escorts must be submitted and approved. For more information, contact the **Foreign Interactions Office** at finom@sandia.gov.

WHO	General Access Area (GAA)		Property Protection Area (PPA)	Limited Area (LA)	Vault-Type Room (VTR)
	Public	Non-Public			
DOE Badged, cleared individual	✓	✓	✓	✓	Access list or escort required
DOE Badged, uncleared individual	✓	✓	✓	Escort required	Escort required
Unbadged individual (incl. children)	✓	Only as approved for certain events			NO
Uncleared foreign national	FNR SP may be required	Approved FNR SP REQUIRED prior to access	Approved FNR SP REQUIRED prior to access	Approved FNR SP REQUIRED prior to access. Must be escorted at all times by approved host or escort.	NO

In Sandia's security areas, some items may be restricted from introduction or use. Certain locations within Security Areas may also be marked as **Secure Space**, which is an additional categorization of space *within* a limited or more restrictive area:

WHAT	GAA	PPA	LA	VTR
Sandia-issued laptops	✓	✓	✓	Authorization required prior to introduction
Sandia-issued controlled articles	✓	✓	Authorization required prior to introduction	Authorization required prior to introduction
Personally owned controlled articles (except mobile devices and simple items)	✓	✓	NO	NO
Prohibited articles	NO	NO	NO	NO
Sandia-managed mobile devices <small>Sandia devices are allowed in a Limited Area outside of Secure Space, including offices</small>	✓	✓	Bluetooth/WiFi disabled	NO
Personally owned mobile devices <small>Personal devices are only allowed in Limited Area common areas outside of Secure Space</small>	✓	✓	COMMON AREAS ONLY Bluetooth/WiFi disabled	NO
Medical Portable Electronic Devices	✓	✓	Evaluation & approval required prior to introduction.	

Controlled Articles are articles, such as portable electronic devices, both government and personally-owned, which are capable of **recording** information or **transmitting** data (e.g., audio, video, radio frequency, infrared, and/or data link electronic equipment). Controlled articles may **not** be introduced into a Limited Area and/or Vault-Type Room (VTR) without prior authorization:

Sandia-issued controlled articles not already authorized in policy must be registered and approved via the **Controlled Articles Registration Process (CARP)** before being introduced into a Limited Area or VTR. Sandia-issued controlled articles may not be stored in a Limited or more restrictive area while awaiting approval.

Personally owned controlled articles are **prohibited** from entering a Limited or more restrictive unless specifically identified in policy. Personal controlled articles are not eligible for registration and approval via CARP. The only personally owned controlled articles currently authorized in policy are **one-way (non-Bluetooth) vehicle entry key fobs, calculators, one-way pagers, and simple garage door openers**. AM/FM/XM radios, MP3 players, and CD/DVD players are allowed as long as they are **not capable of recording information or transmitting data**.

Prohibited Articles are items administratively restricted from being introduced onto Sandia-controlled premises. Prohibited articles (e.g., firearms, dangerous weapons, pepper spray, knives over than 2.5 inches, illegal drugs) are **not allowed** on any Sandia-controlled premises (including parking lots).

Mobile Devices include any portable computing device that has a **small, easily carried form factor**; possesses onboard sensors that allow the device to **capture audio or video information**; **does not utilize a desktop operating system** safeguarded by an NNSA Cyber Security Program; is designed to **operate wirelessly**; possesses local, non-removable **data storage**; and is powered-on for extended periods of time with a **self-contained power source**.

Authorized individuals are permitted to bring their mobile devices (e.g., smart phones/tablets) into areas up to and including Limited Areas with Bluetooth and WiFi disabled, but must not introduce said devices into any location designated/marked as Secure Space. Mobile devices in a Limited Area **must not be left unattended outside of approved storage**.

Sandia-managed mobile devices are permitted anywhere in a Limited Area not designated/marked as Secure Space, including locations where classified discussions may or may not occur (e.g., offices, touchdown spaces). However, they must be removed and placed in approved storage prior to holding classified conversations.

Personally owned mobile devices are only permitted in Limited Area **common areas** not designated/marked as Secure Space. Common areas include outdoors, break rooms, hallways, and approved storage locations.

Visitors to Sandia are **not permitted to introduce mobile devices into a Limited Area**. Only Sandia Members of the Workforce, DOE Albuquerque staff members and visitors to Sandia Field Offices (SFOs), and individuals associated with Communications & Transport, and Executive Protocol are permitted to introduce mobile devices into a Limited Area.

Medical Portable Electronic Devices (MedPEDs) are not permitted within a Limited or more restrictive area until approved following an evaluation for **technical security vulnerabilities**. Approved devices may be brought into Limited Areas only in accordance with mitigations or guidance as provided (e.g., 'Airplane Mode') following the evaluation. Until a MedPED is approved, it is **not authorized** to enter a Limited Area. Users of MedPEDs and Sandia sponsors should request a **technical review at least 30 days** before access to a limited area is needed.

For more information on obtaining a technical review, contact the **MedPED Team** at medped@sandia.gov or visit medped.sandia.gov.