

Corporate Process Requirement No:
CPR400.1.1.17

Sponsor: Dori Ellis, 4000, Acting

Revision Date: February 7, 2007
Replaces Document Dated: October 30,
2000

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GN470084 - COMPLYING WITH FEDERAL MOTOR CARRIER SAFETY REGULATIONS

Subject Matter Expert: [Elizabeth Carson](#)

GN470084, Issue D

Revision Date: [February 7, 2007](#); Replaces Document Dated: October 30, 2000

Review Date: November 20, 2006

* Indicates a substantive change

[Change History](#)

- [Applicability](#)
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- [References](#)
- Attachments
 - *A - Federal Motor Carrier Safety Regulations (FMCSR) Compliance Requirements ([Word file](#)/[Acrobat file](#))
 - *B - Programmatic Responsibilities
 - *C - Sample Driver's Vehicle Inspection Report (DVIR) and **Procedures**
 - *D - Sample Driver's Daily Log and Instructions
 - E - Sample Driver's Exemption Log and Instructions
 - *F - Enrolling in the SNL Federal Motor Carrier Safety Regulations (FMCSR)



Program

APPLICABILITY

For purposes of this document, Members of the Workforce are:



- Sandia employees.
- Contractor employees as specified in [Section 1B](#), "What Is the Scope."

This document applies to Members of the Workforce whose work activities require the offsite transport of property, material, or passengers in a commercial motor vehicle (CMV) and who have to comply with 49 CFR, *Transportation*, which includes the Federal Motor Carrier Safety Regulations (FMCSR).

Note: The U.S. Department of Transportation (DOT) places responsibility for compliance with FMCSR on both the driver and the motor carrier. When operating a [commercial motor vehicle \(CMV\)](#) offsite, SNL is under the direct regulatory jurisdiction of the DOT and the states from which transportation originates, as well as any states through which property, material, or passengers are transported.



Note: SNL is registered by the DOT as a commercial motor carrier (number 545058).

This document does **not** apply when **either** of the following is true:

- Transport **occurs** onsite.
- Transport occurs offsite, but **not in** a CMV.

This document supplements CPR400.1mn471001, *ES&H Manual*, [Chapter 12](#), "Packaging and Transportation of Hazardous Material."

FEDERAL MOTOR CARRIER SAFETY



REGULATIONS (FMCSR) COMPLIANCE

Requirements

Managers shall ensure:

- Drivers are in compliance with all regulations (see Attachment A) before allowing them to operate a [commercial motor vehicle \(CMV\)](#), when applicable per the requirements in Attachment A ([Word file/Acrobat file](#)).
- Drivers receive proper notification and training related to applicable compliance issues.
- Members of the Workforce designated to supervise drivers receive required drug and alcohol training. Consult the [FMCSR Program Administrator](#) for training information. (See [Attachment B](#) for the responsibilities of the FMCSR Program.)

Note: The SNL FMCSR Program Administration maintains driver qualification files (DQFs) for all drivers in the SNL FMCSR Program and will notify the appropriate Members of the Workforce when any items in the DQF are about to expire.

Members of the Workforce who drive a CMV shall:

- Be qualified to safely operate the CMV [offsite](#).
- Be in compliance with all regulations before operating the CMV.
- **Not** drive offsite without first ensuring proper qualification through the SNL FMCSR Program, per the requirements listed in Attachment A ([Word file/Acrobat file](#)).
- If the requirements listed in Attachment A ([Word file/Acrobat file](#)) apply, use one of the methods in [Table 1](#) to ensure FMCSR compliance.
- Complete a Driver's Vehicle Inspection Report (DVIR) per the instructions in [Attachment C](#).
- Complete a Driver's Daily Log or Driver's Exemption Log, as appropriate, per the

instruction in [Attachment D](#) and [Attachment E](#).

Table 1. Methods to Ensure FMCSR Compliance

Method	Things to Know
 Enroll the driver in the SNL FMCSR Program (see Attachment F).	The estimated time to complete initial enrollment is 30 days. Consult the FMCSR Program contact for more information about enrollment.
Request the services of commercially licensed bus drivers via the transportation dispatch contact in Material Movement (10263-2).	SNL dispatchers provide line organizations with the services of commercially licensed bus drivers, all of whom are enrolled in the SNL FMCSR Program. Consult the transportation dispatch contact for detailed guidance and procedures on how to obtain the services of a commercially licensed bus driver.
 Contact a commercial carrier to provide commercially licensed drivers.	Consult the shipping contact to arrange for a commercial carrier and for detailed guidance and procedures on how to arrange a shipment.

Guidance

Members of the Workforce should consult the:

- Commercial Vehicle (CDL) Program website for more detailed information about FMCSR and related transportation topics.
- [Fleet Services contact](#) for more information on commercial vehicles and their inspection reports. (See Attachment B for the responsibilities of the [Fleet Services Department](#).)
- [Hazardous material packaging contact](#) for assistance in determining hazardous-material placarding requirements. Examples of such material could include

explosives, flammable liquids and solids, radioactive material, and poisons.

REFERENCES

Requirements Source Documents

[49 CFR 40](#), 382, 383, 390-397, *Federal Motor Carrier Safety Regulations (FMCSR)*.

Implementing Documents

SNL, [CPR 500.2.2](#), *Shipping and Handcarrying Requirements*.

SNL, [FMCSR-003](#), *FMCSR Compliance Manual*.

SNL, P&T-001, *Packaging and Transportation Program Manual*.

Related Documents

[49 CFR 107](#), *Hazardous Materials Program Procedures*.

49 USC, Appendix 1801-1813, *Hazardous Materials Transportation Act*.

[DOE O 460.1A](#), *Packaging and Transportation Safety*.

[DOE O 460.2](#), *Department Materials Transportation and Packaging Management*.

SNL, MN471001, *ES&H Manual*, [Chapter 12](#), "Packaging and Transportation of Hazardous Materials."

[Back to Supplements](#)



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CHANGE HISTORY

GN470084, *Complying With Federal Motor Carrier Safety Regulations*

February 7, 2007

* Indicates a substantive change

This document was revised to:

- **Delete:** Both the CA counterpart, “Grace Miranda” and the Contributor, “Thomas M. Schara” from the parent document and all the attachments.
- **Add:** Review Date to the header to indicate that an ES&H Manual Self-Assessment (SA) was completed on this section.



- Attachment A, “Federal Motor Carrier Safety Regulations (FMCASR) Compliance Requirements” was revised to:
 - ***Change:** Applicability from "*For OFFSITE operations only (onsite operations are exempt)*" to "*For all CMV operations (onsite/offsite).*"
- Attachment B – “Programmatic Responsibilities” was revised to:
 - ***Change:** The FMCSR program responsibilities regarding documentation from only “offsite” to both “onsite and offsite” operations.
 - ***Add:** The additional responsibility for the Fleet Services Department for “Maintaining 3 months of original Driver Vehicle Inspection Reports (DVIRs), the certification of repairs, and the certification of the driver's review.”



- Attachment C – “Sample Driver’s Vehicle Inspection Report (DVIR) and Instructions” was revised to:
 - **Change:** Title to “Sample Driver’s Vehicle Inspection Report (DVIR) and Procedures.”
 - ***Add:** Items required to be repaired before the vehicle can be operated.

- Attachment D – “Sample Driver’s Daily Log and Instructions” was revised to:

- ***Change:** Driving Restrictions **from:**

- A driver shall **not** exceed 10 hours driving following 8 consecutive hours off duty.
- A driver shall **not** drive after being on duty 15 hours after 8 consecutive hours off duty.

to:

- A driver shall **not** exceed 11 hours driving following 10 consecutive hours off duty.
- A driver shall **not** drive after being on duty 14 hours after 10 consecutive hours off duty.

- Attachment F – “Enrolling in the SNL Federal Motor Carrier Safety Regulations (FMCSR) Program” was revised to:

- ***Add:** Required training for driver’s managers or supervisors, “PKX 160 – Introduction to Federal Motor Carrier Safety Regulations Training.”

**Administrative Changes
June 29, 2005**

This document was administratively revised to:

- **Change:** Executive Policy Sponsor from Les Shephard to Frank Figueroa

**Administrative Changes
October 24, 2002**

This document has been reformatted into “requirements/guidance” format and revised

to:

- **Add:**

- New Attachment B, "Programmatic Responsibilities," that includes the responsibilities previously stated for the Federal Motor Carrier Safety Regulations Program and a new subsection for the responsibilities of the Fleet Services Department with regard to Sandia-owned commercial vehicles and callouts to the attachment.
- Attachment F (formerly Attachment B)

- **Change:**



- Updated versions of:
 - Attachment D, "Sample Driver's Daily Log and Instructions."
 - Attachment E, "Sample Driver's Exemption Log and Instructions."

October 30, 2000

This document was revised to:

- **Delete:**

- Text within the "Applicability" statement that discussed transportation of hazardous materials, which is already covered in chapters 12 and 19.



- The following requirements (specified in Attachment B) for managers and drivers of commercial motor vehicles (CMVs) weighing between 10,001 and 26,000 lbs. "Ensure overall compliance according to procedures in the *FMCSR Compliance Manual*."

- **Add:**

- The following requirements (in Attachment B, Table A) for interstate driver's of commercial motor vehicles (CMVs) weighing between 10,001 and 26,000 lbs.:

- Driver's Qualification File (DQF)
- Driver's training ("Introduction to FMCSR")



- The following requirement in Attachment B, tables B and C: "Observe all of Table A."

- **Revise:**

- The requirement in Section 2.0 that "SNL personnel who drive a CMV shall be qualified to safely operate the CMV on public roads" as follows: replace "on public roads" with "offsite."
- The phrase "commercially licensed drivers" in Section 2.0, Table 1 as follows: "commercially licensed bus drivers."
- Requirements related to "Intrastate - Nevada" in Attachment A to indicate that they are the same as "Intrastate - New Mexico." "Previously, Nevada intrastate requirements were stated as "Same as Interstate.")



- The list of weight limits in Attachment A to include gross vehicle weight (GVW) and gross combination weight (GCW).
- The criteria in Attachment B, Table B from "a CMV weighing \geq 26,000 lb. or designed to carry 16 passengers (11 in California)" to specify "a CMV weighing \geq 26,000 lb. or which is designed or used to carry 15 passengers (10 in California) or more."
- Training requirement for drivers who transport hazardous materials (specified in Attachment B, Table C) from PKX 140 to PKX 100.
- Forms illustrated in attachments C, D, and E, and associated instructions.

January 28, 1998



This document was revised to:

- **Delete:** text, including requirements, that did not affect "line" personnel
- **Delete:** information on how to fill out forms. (Detailed procedures can be found in the *FMCSR Compliance Manual*.)
- **Add:** the following definitions:
 - Commercial drivers license (CDL)
 - Commercial motor vehicle (CMV)
 - Interstate
 - Intrastate
 - Public road
- **Update** references.



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*ATTACHMENT A - FEDERAL MOTOR CARRIER SAFETY REGULATIONS (FMCSR) COMPLIANCE REQUIREMENTS

Subject Matter Expert: Elizabeth Carson
GN470084, Issue D

Revision Date: [February 7, 2007](#); Replaces Document Dated: October 30, 2000

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In October 1986, Congress passed the Commercial Motor Vehicle Safety Act. Under this law all states must meet the same minimum standards for licensing commercial drivers. In compliance with these regulations and for the sake of public and personal safety, only those drivers with professional knowledge, skills, and attitudes will be permitted to drive commercial motor vehicles.

APPLICABILITY		RESPONSIBILITY							
<p style="color: green;"><i>For all CMV operations (onsite/offsite)</i></p> Where are you operating? What are you operating? What are you carrying?		THE DRIVER					FMCSR PROGRAM ADMINISTRATES (But the driver participates in)		
		DOT Physical Exam ^a	Road Test	Driver's Logs/HOS	DVIR	CDL	Drug & Alcohol Testing	DQF ^b	
INTERSTATE (across state lines)									
KEY CDL—Commercial Driver's License CMV—Commercial Motor Vehicle DOT— Department of Transportation DQF—Driver Qualification File DVIR—Driver's Vehicle Inspection Report GCW—Gross Combination Weight GCWR—Gross Combination Weight Rating GVW—Gross Vehicle Weight GVWR—Gross Vehicle Weight Rating HOS—Hours of Service	1	GVW/GVWR/GCW/GCWR ^c <10,001 lb. And no hazardous placardable materials	NO	NO	NO	NO	NO	NO	
	2	Any GVW/GVWR/GCW/GCWR with hazardous placardable materials ^d	YES	YES	YES	YES	YES	YES	
	3	GVW/GVWR/GCW/GCWR ≥10,001 lb. but <26,001 lb. and no hazardous placardable materials	YES	YES	YES	YES	NO ^e	NO	YES
	4	GVW/GVWR/GCW/GCWR ≥26,001 lb.	YES	YES	YES	YES	YES	YES	YES
	5	Vehicle is designed or used to carry 15 passengers (16 includes driver)	YES	YES	YES	YES	YES	YES	YES
	INTRASTATE—New Mexico		DOT Physical Exam ^a	Road Test	Driver's Logs/HOS	VIR	CDL	Drug & Alcohol Testing	DQF ^b
	1	GVW/GVWR/GCW/GCWR ^c <26,001 lb. And no hazardous placardable materials	NO	NO	NO	NO	NO	NO	NO
	2	Any GVW/GVWR/GCW/GCWR with hazardous placardable materials ^d	YES	YES	YES ^f	YES	YES	YES	YES
	3	GVW/GVWR/GCW/GCWR ≥26,001 lb.	YES	YES	YES ^f	YES	YES	YES	YES
	4	Vehicle is designed or used to carry 15 passengers (16 includes driver)	YES	YES	YES ^f	YES	YES	YES	YES

ATTACHMENT A - FEDERAL MOTOR CARRIER SAFETY REGULATIONS (FMCSR) COMPLIANCE REQUIREMENTS (Cont'd)

Subject Matter Expert: Elizabeth Carson

GN470084, Issue D

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APPLICABILITY		RESPONSIBILITY							
For OFFSITE operations only (onsite operations are exempt) Where are you operating? What are you operating? What are you carrying?		THE DRIVER					FMCSR PROGRAM ADMINISTRATES (But the driver participates in)		
	INTRASTATE—California	DOT Physical Exam ^a	Road Test	Driver's Logs/HOS	DVIR	CDL	Drug & Alcohol Testing	DQF ^b	
KEY CDL—Commercial Driver's License CMV—Commercial Motor Vehicle DOT— Department of Transportation DQF—Driver Qualification File DVIR—Driver's Vehicle Inspection Report GCW—Gross Combination Weight GCWR—Gross Combination Weight Rating GVW—Gross Vehicle Weight GVWR—Gross Vehicle Weight Rating HOS—Hours of Service	1	GVW/GVWR/GCW/GCWR ^c <26,001 lb. And no hazardous placardable materials	NO	NO	NO	NO	NO	NO	
	2	Any GVW/GVWR/GCW/GCWR with hazardous placardable materials ^d	YES	YES	YES ^g	YES	YES	YES	
	3	GVW/GVWR/GCW/GCWR ≥26,001 lb.	YES	YES	YES ^g	YES	YES	YES	
	4	Vehicle is designed or used to carry 10 passengers (11 includes driver)	YES	YES	YES ^g	YES	YES	YES	
INTRASTATE—Nevada same as New Mexico INTRASTATE regulations.									

ATTACHMENT A - FEDERAL MOTOR CARRIER SAFETY REGULATIONS (FMCSR) COMPLIANCE REQUIREMENTS (Cont'd)

Subject Matter Expert: Elizabeth Carson

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APPLICABILITY		RESPONSIBILITY							
<i>For OFFSITE operations only</i> (onsite operations are exempt) Where are you operating? What are you operating? What are you carrying?		THE DRIVER					FMCSR PROGRAM ADMINISTRATES (But the driver participates in)		
KEY		INTRASTATE—Hawaii	DOT Physical Exam ^a	Road Test	Driver's Logs/HOS	DVIR	CDL	Drug & Alcohol Testing	DQF ^b
CDL—Commercial Driver's License									
CMV—Commercial Motor Vehicle	1	GVW/GVWR/GCW/GCWR ^c <10,001 lb. And no hazardous placardable materials	NO	NO	NO ^h	NO	NO	NO	NO
DOT—Department of Transportation	2	GVW/GVWR/GCW/GCWR <10,001 lb. But hazardous placardable materials ^d	YES	YES	NO ^h	YES	YES	YES	YES
DQF—Driver Qualification File	3	GVW/GVWR/GCW/GCWR ≥10,001 lb. but <26,001 lb.	YES	YES	NO ^h	YES	NO ^e	NO	YES
DVIR—Driver's Vehicle Inspection Report	4	GVW/GVWR/GCW/GCWR ≥26,001 lb.	YES	YES	NO ^h	YES	YES	YES	YES
GCW—Gross Combination Weight	5	Vehicle is designed or used to carry 15 passengers (16 includes driver)	YES	YES	NO ^h	YES	YES	YES	YES
GCWR—Gross Combination Weight Rating									
GVW—Gross Vehicle Weight									
GVWR—Gross Vehicle Weight Rating									
HOS—Hours of Service									

^a Upon completion of DOT physical exam, driver will obtain a "Medical Examiner's Certificate," which must be submitted to the FMCSR Program Office.

^b DQF includes medical certificate, annual review of driving record, employment application, road test certificate, certificate of violations, and other information.

^c Find vehicle weight stamped on inside driver door panel. Include vehicle modification. Consult Fleet Services (844-7793) for assistance.

^d For assistance, consult a Hazardous Materials Packaging Consultant: 844-3144, 844-7526, or 844-1414 at SNL/NM, or 294-3176 at SNL/CA.

^e Under certain circumstances, a CDL is not required to operate a CMV. Note: When a CDL is required, the driver must participate in the Drug & Alcohol Random Testing Program.

^f Exemption for 150 air-mile radius.

^g Exemption for 100 air-mile radius.

^h 49 CFR 395.1(j) exempts Hawaii drivers from all intrastate requirements related to driver's logs and hours of service.

GN470084 - *Complying with Federal Motor Carrier Safety Regulations*

*ATTACHMENT B – PROGRAMMATIC RESPONSIBILITIES

Subject Matter Expert: [Elizabeth Carson](#)

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The FMCSR Program is responsible for:

- Documenting requirements, responsibilities, and procedures pertaining to Members of the Workforce who transport property, material, or passengers onsite and offsite.
- Providing the necessary training material, guidance, and regulation updates for SNL FMCSR Program enrollees to ensure compliance with FMCSR.

Fleet Services Department

The [Fleet Services Department](#) is responsible for:

- Maintaining the original or a copy of the Annual Vehicle Inspection Report (AVIR) for at least 14 months from the date of the inspection report.
 - Maintaining 3 months of original Driver Vehicle Inspection Reports (DVIRs), the certification of repairs, and the certification of the driver's review.
 - Maintaining evidence of the qualifications of certified inspectors for a period of 1 year during which the inspector is inspecting the motor carrier's vehicles.
-



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* ATTACHMENT C – SAMPLE DRIVER'S VEHICLE INSPECTION REPORT (DVIR) AND PROCEDURES

Subject Matter Expert: [Elizabeth Carson](#)

GN470084, Issue D

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DRIVER'S VEHICLE INSPECTION REPORT

AS REQUIRED BY THE D.O.T. FEDERAL MOTOR CARRIER SAFETY REGULATIONS

CARRIER: SANDIA NATIONAL LABORATORIES

ADDRESS: Albuquerque, NM Livermore, CA TTR, NV Waimea Kauai, HI

DATE: _____ TIME: _____ A.M. _____ P.M.

CHECK ANY DEFECTIVE ITEM AND GIVE DETAILS UNDER "REMARKS"

TRACTOR/
TRUCK NO.: _____ ODOMETER READING: _____

<input type="checkbox"/> Air Compressor <input type="checkbox"/> Air Lines <input type="checkbox"/> Battery <input type="checkbox"/> Body <input type="checkbox"/> Brake Accessories <input type="checkbox"/> Brakes, Parking <input type="checkbox"/> Brakes, Service <input type="checkbox"/> Clutch <input type="checkbox"/> Coupling Devices <input type="checkbox"/> Defroster/Heater <input type="checkbox"/> Drive Line <input type="checkbox"/> Engine <input type="checkbox"/> Exhaust <input type="checkbox"/> Fifth Wheel <input type="checkbox"/> Frame & Assembly <input type="checkbox"/> Front Axle <input type="checkbox"/> Fuel Tanks <input type="checkbox"/> Generator	<input type="checkbox"/> Horn <input type="checkbox"/> Lights Head - Stop Tail - Dash Turn Indicators <input type="checkbox"/> Mirrors <input type="checkbox"/> Muffler <input type="checkbox"/> Oil Pressure <input type="checkbox"/> Radiator <input type="checkbox"/> Rear End <input type="checkbox"/> Reflectors <input type="checkbox"/> Safety Equipment Fire Extinguisher Reflective Triangles Flags - Flares - Fuses Spare Bulbs & Fuses Spare Seal Beam	<input type="checkbox"/> Suspension System <input checked="" type="checkbox"/> Starter <input type="checkbox"/> Steering <input type="checkbox"/> Tachograph <input type="checkbox"/> Tires <input type="checkbox"/> Tire Chains <input type="checkbox"/> Transmission <input type="checkbox"/> Wheels & Rims <input type="checkbox"/> Windows <input type="checkbox"/> Windshield Wipers <input type="checkbox"/> Other
--	---	--

TRAILER(S) NO.(S): _____

Brake Connections Hitch Tamarlin





TRAILER(S) NO.(S): _____

<input type="checkbox"/> Brake Connections	<input type="checkbox"/> Hitch	<input type="checkbox"/> Tarpaulin
<input type="checkbox"/> Brakes	<input type="checkbox"/> Landing Gear	<input type="checkbox"/> Tires
<input type="checkbox"/> Coupling Devices	<input type="checkbox"/> Lights - All	<input type="checkbox"/> Wheels & Rims
<input type="checkbox"/> Coupling (King) Pin	<input type="checkbox"/> Roof	<input type="checkbox"/> Other
<input type="checkbox"/> Doors	<input type="checkbox"/> Suspension System	

Remarks: _____

CONDITION OF THE ABOVE VEHICLE IS SATISFACTORY

DRIVER'S SIGNATURE: _____

ABOVE DEFECTS CORRECTED

ABOVE DEFECTS NEED NOT BE CORRECTED FOR SAFE OPERATION OF VEHICLE

MECHANIC'S SIGNATURE: _____ DATE: _____

DRIVER'S SIGNATURE: _____ DATE: _____

ORIGINAL

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*** These items shall be repaired before the vehicle can be operated.**

STEP	VEHICLE INSPECTION PROCEDURE
 1	<ul style="list-style-type: none"> ● Review the last DVIR. <ul style="list-style-type: none"> ○ If the vehicle has been determined satisfactory, go to Step 2. ○ If the vehicle has not been determined satisfactory, verify that a mechanic has certified repairs or that repairs are not necessary. ○ If the mechanic has certified the report, sign the report and to go Step 2. ○ If a mechanic has not certified the report, consult Fleet Services or the site counterpart regarding repairs



 <p>2</p>	<ul style="list-style-type: none"> • Perform a pre-trip inspection to verify that the vehicle is safe for operation. This inspection is not required to be in writing. • Ensure that the required emergency equipment is in place and ready for use (i.e., fire extinguishers, spare fuses, warning devices).
<p>3</p>	<ul style="list-style-type: none"> • At the end of the day, complete a written DVIR. • Perform a complete vehicle inspection and document any deficiencies on the DVIR.
 <p>4</p>	<ul style="list-style-type: none"> • If the vehicle is satisfactory for the next driver, indicate that on the DVIR. • If defects are found, determine whether the vehicle must be taken out of service. If so, tag the vehicle and consult Fleet Services or the site counterpart. (Contact Fleet Services for out-of-service criteria). A vehicle or equipment taken out of service must be prominently identified by an "Out-of-Service Tag."
 <p>5</p>	<ul style="list-style-type: none"> • Sign the report and submit the original to Fleet Services (SNL/NM) or the FMCSR Program Office (SNL/CA) within 1 week. IMMEDIATELY if safety defects are found. • Submit a copy to the responsible manager for 3-month retention.

Direct questions to the [FMCSR Program Administrator](#).



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*ATTACHMENT D – SAMPLE DRIVER’S DAILY LOG AND INSTRUCTIONS

Subject Matter Expert: [Elizabeth Carson](#)

GN470084, Issue D

Revision Date: [February 7, 2007](#); Replaces Document Dated: October 30, 2000

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DRIVER'S DUTY STATUS RECORD

 (Month) (Day) (Year)

 (Truck/Tractor and Trailer Numbers)

 (Drivers Signature in Full)

 (Total Miles Driving Today)

 (Name of Co-Driver)

SANDIA NATIONAL LABORATORIES
 POST OFFICE BOX 5800 - Albuquerque, NM

- Albuquerque, NM
- Livermore, CA
- TTS, NV
- Walnut Knoll, ID

	MID-NIGHT											NOON											TOTAL HOURS
	1	2	3	4	5	6	7	8	9	10	11	1	2	3	4	5	6	7	8	9	10	11	
1: Off Duty																							
2: Sleeper Berth																							
3: Driving																							
4: On Duty (Not Driving)																							
REMARKS																							

 Bill of Lading, Manifest No. or Activity

 Shipper & Commodity



<p>Driver's Daily Log</p> 	<p>A Driver's Daily Log is a record filled out on a grid, which shall be kept when any of the following conditions are met:</p> <ul style="list-style-type: none"> • A driver drives offsite and is OUTSIDE the 100-air-mile radius (150-air-mile radius for New Mexico). • A driver reports to a different work location. • A driver exceeds 12 consecutive hours on duty.
<p>Driving Restrictions</p>	<ul style="list-style-type: none"> • A driver shall not exceed 11 hours driving following 10 consecutive hours off duty. • A driver shall not drive after being on duty 14 hours after 10 consecutive hours off duty.
<p>Submit Log</p>	<p>The driver should submit original logs to the FMCSR Program Administrator by Monday of each week. Forms will be retained at the FMCSR Program Office for a period of 6 months.</p>

Direct questions to the [FMCSR Program Administrator](#).



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Submit Log

The driver should submit original logs to the [FMCSR Program Administrator](#) by Monday of each week. Forms will be retained at the FMCSR Program Office for a period of 6 months.

Direct questions to the [FMCSR Program Administrator](#).



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GN470084 - *Complying with Federal Motor Carrier Safety Regulations*

*ATTACHMENT F – ENROLLING IN THE SNL FEDERAL MOTOR CARRIER SAFETY REGULATIONS (FMCSR) PROGRAM

Subject Matter Expert: [Elizabeth Carson](#)

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The following chart is an overview of the process of enrollment into the SNL FMCSR Program. The [FMCSR Program](#) contact can provide more detailed guidance, training brochures, handbooks, videos, points of contact, and appropriate FMCSR manuals, policies, and procedures to help in completing the enrollment process.

Drivers in New Mexico, California, Nevada, and Hawaii:

TABLE A

<p>If you operate a commercial motor vehicle (CMV) weighing:</p> <ul style="list-style-type: none"> 10,001 lb. - 26,000 lb. (interstate) 	<p>You shall have the following:</p> <ul style="list-style-type: none"> Medical exam and Medical Examiner's Certificate Driver's Qualification File (DQF)*, including previous employment information, employment application, annual review of driving record, and certificate of 	<p>And the following records shall be maintained current:</p> <ul style="list-style-type: none"> DQF Hours of Service Logs (required when driving CMVs)
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<p>violations</p> <ul style="list-style-type: none"> • Pre-enrollment drug testing • Driver's training ("Introduction to FMCSR" class) 	
<p>Your vehicle shall:</p> <ul style="list-style-type: none"> • Be registered with Fleet Services for DOT annual safety vehicle/ brake inspections • Display a DOT number • Receive pre- and post-trip inspections 	<p>And the following record shall be maintained current:</p> <ul style="list-style-type: none"> • Annual vehicle inspection and brake reports • Driver's vehicle inspection reports (DVIRs)

*For a complete checklist of all forms required in a DQF, consult the [FMCSR Program Administrator](#).



TABLE B

<p>If you operate a commercial motor vehicle (CMV) weighing \geq 26,001 lb. or which is designed or used to carry 15 passengers (10 in California) or more</p>	<p>You shall:</p> <ul style="list-style-type: none"> • Observe all of Table A • Possess a commercial driver's license (CDL) • Be enrolled in random drug and alcohol testing program 	<p>And the following records shall be maintained current:</p> <ul style="list-style-type: none"> • All records described in Table A • Drug and alcohol policy statement
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Your vehicle shall:

- Meet all criteria specified in Table A

And the following records shall be maintained current:

- All records described in Table A

TABLE C



If you operate any vehicle and you are transporting [hazardous materials](#) that require placarding**

You shall:

- Observe all of Tables [A](#) and [B](#)
- Possess a CDL with hazardous materials endorsement
- Complete hazmat training: PKX100

And the following records shall be maintained current:

- All records described in tables [A](#) and [B](#)
- Records of completion (in TEDS) for PKX100

Your vehicle shall:

- Meet all criteria specified in Table A

And the following records shall be maintained current:

- All records described in Table A
- 

**For requirements and guidance regarding transportation of hazardous materials, see *ES&H Manual*, [Chapter 12](#), "Packaging and Transportation of Hazardous Materials."

Managers:

For TABLES B and C

If you are the driver's supervisor (Or, if applicable, manager)



You shall complete:

- Drug and Alcohol Training
- PKX 160 - Introduction to Federal Motor Carrier Safety Regulations Training



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